

## **Technology/Communication Devices – Grades K-8**

Cell phones or other personally owned technology devices may not be used during the academic day. The academic day is defined as the first bell in the morning to the last bell in the afternoon when school is dismissed.

Students who choose to bring cell phones or other personal devices must turn them off before the start of the school day and they must be placed in a backpack or locker during the day.

Any use of cell phones or other electronic devices that violates any Board policy, administrative procedure or school rule is strictly prohibited. This includes, but is not limited to, violations of the Student Conduct Policy (JIC), cheating, and accessing, viewing, posting, forwarding, downloading or displaying any materials that are defamatory, abusive, obscene, vulgar, sexually suggestive, threatening, discriminatory, harassing and/or illegal.

In particular, the use of cameras, including camera phones, is strictly prohibitive in locker rooms, restrooms and classrooms. Students should not photograph or video tape any individual, student or adult during the school day unless authorized by administration.

Personal devices may be subject to search if there is a reasonable suspicion that a student is violating board policies, administrative procedures, or school rules, or engaging in other misconduct.

Exceptions. With team approval, a student may possess a personal device during the school day to meet their individual needs. Those needs will be outlined in a plan approved by a team such as an Individual Education Plan (IEP), a 504 accommodation plan, or a medical care plan that identifies the reasons a personal device is required.

Students who violate this policy:

1<sup>st</sup> Offense: The device will be taken away by the teacher for the day and turned into the office. The student can pick up their device at the end of the school day after they have reviewed the behavior expectations with building administration.

2<sup>nd</sup> Offense: The device will be confiscated by administration and returned to the parent.

3<sup>rd</sup> Offense: The student will not be allowed to possess the device during the school day for a period of time to be determined by building administration. The student will leave their device with building administration at the beginning of each school day during this period and can pick the device up at the end of the day.

Cell phones may be used before the school day begins and after the school days ends.

The School District assumes no responsibility for any damage or theft of a cell phone or other personal device. Students bring their personal devices to school at their own risk.

### Parent/Child Communication Procedure:

While school is in session, parents/guardians who need to talk to their child must call the school office and leave a message. Their child will be given the message to call home. If the message requires immediate attention, school

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office personnel will inform the child's teacher who will inform the child. In an emergency, the child will be allowed to return the call immediately from the school office.

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Second Reading:	January 28, 2020
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